



Congregation Ohav Shalom Nursery School
 113 New Krumkill Rd.
 Albany, NY 12208
 518-489-4894
 Email: ohavamie@aol.com
 Website: www.ohavshalom.com

Today's Date _____
Deposit Amt. Recvd. _____
Staff Initials _____
<i>For Office Use Only</i>

Registration Form
2012-2013

Child's Name _____	Date of Birth _____
Parent #1 _____	Parent # 2 _____
Address _____ _____	Address _____ _____
Home phone number _____	Home phone number _____
Parent #1 cell phone _____	Parent #2 cell phone _____
Parent #1 work phone _____	Parent #2 work phone _____
Parent #1 email _____	Parent #2 email _____
Ohav Shalom Congregant	___ Yes ___ No
Do you belong to another synagogue?	___ Yes ___ No
Name of synagogue _____	

Program Options

Please Check One

Toddlers- 18 month old and 2 year old classes

2 days per week- Tuesday, Thursday	9:30-1:00	_____	\$1890
3 days per week- Monday, Wednesday, Friday	9:30-1:00	_____	\$2640
4 days per week- Mon, Wed, Thurs, Fri	9:30-1:00	_____	\$3520
5 days per week- Monday-Friday	9:30-1:00	_____	\$4000

3 year old class

3 days per week- Monday, Wednesday, Friday	9:30-1:00	_____	\$2575
4 days per week- Mon, Tues, Thurs, Fri	9:30-1:00	_____	\$3425
5 days per week- Monday- Friday	9:30-1:00	_____	\$3760

Pre-K

4 days per week- Mon, Tues, Thurs, Fri	9:30-1:00	_____	\$3425
5 days per week- Monday- Friday	9:30-1:00	_____	\$3760

*****Please Fill Out Both Sides of This Form*****

Early Morning Drop Off Enrollment Form

2012-2013

Child's Name _____

Our early morning drop off program begins at 8:00AM every day. Children can be registered for either 8:00AM drop-off or for 8:30AM drop-off.

Cost for the program per year (Sept-June):

	8:00 AM drop off <u>Yearly Rate</u>	8:30 AM drop off <u>Yearly Rate</u>
1 morning a week-	\$510	\$360
2 mornings a week-	\$990	\$670
3 mornings a week-	\$1435	\$990
4 mornings a week-	\$1855	\$1295
5 mornings a week-	\$2240	\$1570

Please register my child for 8:00AM on ___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri

Please register my child for 8:30AM on ___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri

A \$100.00 non-refundable deposit payable to Ohav Shalom Nursery School must be enclosed with this form to reserve a spot in our AM extended day program.

Drop-in rate: \$9.00/hour. Children will be accepted in the AM extended day program on a drop-in basis, as long as space is available and the Director has approved the request.

Extended Day Enrollment Form

2012-2013

Child's Name _____

Our extended day program is available every day. Children can be registered for 4:00PM pick up or 5:30PM pick up. *The extended day program ends at 3:30PM on Fridays.*

Cost for the program per year (Sept–June):

	<u>4:00PM pick up</u> <u>Yearly Rate</u>	<u>5:30PM pick up</u> <u>Yearly Rate</u>
1 day a week-	\$990	\$1435
2 days a week-	\$2035	\$2640
3 days a week-	\$2640	\$3520
4 days a week-	\$3215	\$3710
5 days a week-	\$3375	\$3900

Please register my child for 4:00PM pick up on ___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri

Please register my child for 5:30PM pick up on ___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri

A \$100.00 non-refundable deposit payable to Ohav Shalom Nursery School must be enclosed with this form to reserve a spot in our PM extended day program.

Drop-in rate: \$9.00/hour. Children will be accepted in the PM extended day program on a drop-in basis, as long as space is available and the Director has approved the request.

Ohav Shalom Nursery School Policies

- A \$300.00 deposit must be enclosed with this form. \$50.00 of this deposit will be applied to administrative fees and is non-refundable. The remainder will be applied to your 2012-2013 tuition.
- An additional \$100 deposit must be enclosed with this form for extended AM registration.
- An additional \$100 deposit must be enclosed with this form for extended PM registration.
- Should your plans change, and you choose to withdraw your application from Ohav Shalom Nursery School, you need to provide:

Written notification of withdrawal by June 1, 2012- 50% refund of deposits

Written notification of withdrawal **by** July 1, 2012 – 25% refund of deposits

Written notification of withdrawal **after** July 1, 2012 – no refund of deposits and parents remain responsible for all depository fees

- \$375 fee for families who are not members of Congregation Ohav Shalom
- No child will be considered registered for any program without a deposit paid in full.
- If you withdraw your child from our program, it is expected that you will give at least 2 weeks written notice. You are responsible for 2 full weeks of tuition from the date that written notice to withdraw is given, in addition to the deposit paid at the time of registration.
- Changes in your child's schedule will be accommodated as our enrollment allows. All families will be assessed a \$25 fee after their first program change.
- The first tuition payment for the 2012-2013 school year must be made by August 1, 2012

I have read the policies listed above. By signing this form, I am agreeing to the policies as listed. I understand that my child will not be registered without this form being signed and returned to the office.

Signature

Date

I have enclosed: ___ \$300.00 registration deposit

 ___ \$100.00 deposit for extended AM program

 ___ \$100.00 deposit for extended PM program

_____ **Total Amount Enclosed**