



Congregation Ohav Shalom Nursery School
 113 New Krumkill Rd.
 Albany, NY 12208
 518-489-4894
 Email: OhavNurserySchool@gmail.com
 Website: www.ohavshalom.com

Today's Date _____
Deposit Amt. Recvd. _____
Staff Initials _____
<i>For Office Use Only</i>

Enrollment Form
2010-2011 School Year

Child's Name _____	Date of Birth _____
Parent #1 _____	Parent #2 _____
Address _____	Address _____
Home Phone _____	Home Phone _____
Parent #1 Cell _____	Parent #2 Cell _____
Phone _____	Phone _____
Parent #1 Work _____	Parent #2 Work _____
Phone _____	Phone _____
Parent #1 email _____	Parent #2 email _____
Ohav Shalom Congregant? _____	Yes _____ No _____
Do you belong to another Synagogue? _____	Yes _____ No _____
Name of Synagogue _____	_____

Program Options
Please Check One

Toddlers - 18 month old and 2 year old classes

2 days per week	Tuesday, Thursday	9:30 - 1:00	\$ 1750 _____
3 days per week	Monday, Wednesday, Friday	9:30 - 1:00	\$ 2630 _____
5 days per week	Monday - Friday	9:30 - 1:00	\$ 3700 _____

3 year old class

3 days per week	Monday, Wednesday, Friday	9:30 - 1:00	\$ 2490 _____
5 days per week	Monday - Friday	9:30 - 1:00	\$ 3465 _____

Pre-K

5 days per week	Monday - Friday	9:30 - 1:00	\$ 3465 _____
-----------------	-----------------	-------------	---------------

*****Please Fill Out Both Sides of This Form*****

**Early Morning Drop Off Enrollment
2010-2011**

Child's Name _____

Our early morning drop off program begins at 8:00AM every day. Children can be registered for either 8:00AM drop-off or for 8:30AM drop-off.

Cost for the program per year (Sept-June):

	<u>8:00 AM drop off</u> <u>Yearly Rate</u>	<u>8:30 AM drop off</u> <u>Yearly Rate</u>
1 morning per week	\$ 495	\$ 350
2 mornings per week	\$ 970	\$ 660
3 mornings per week	\$ 1480	\$ 970
4 mornings per week	\$ 1920	\$ 1295
5 mornings per week	\$ 2250	\$ 1600

Please register my child for **8:00 AM** on _____ Mon _____ Tues _____ Wed _____ Thurs ____ Fri

Please register my child for **8:30 AM** on _____ Mon _____ Tues _____ Wed _____ Thurs ____ Fri

A \$100.00 non-refundable deposit payable to Ohav Shalom Nursery School must be enclosed with this form to reserve a spot in our AM extended day program.

Drop-in rate: \$9.00/hour. Children will be accepted in the AM extended day program on a drop-in basis, as long as space is available and the Director has approved the request.

**Extended Day Enrollment
2010-2011**

Child's Name _____

Our extended day program is available every day. Children can be registered for 4:00PM pick up or 5:30PM pick up. *The extended day program ends at 3:30PM on Fridays.*

Cost for the program per year (Sept–June):

	4:00 PM pick up Yearly Rate	5:30 AM pick up Yearly Rate
1 day per week	\$ 970	\$ 1480
2 days per week	\$ 1920	\$ 2430
3 days per week	\$ 2430	\$ 2835
4 days per week	\$ 2520	\$ 3456
5 days per week	\$ 3000	\$ 3855

Please register my child until **4:00 PM** on ___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri

Please register my child until **5:30 PM** on ___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri

A \$100.00 non-refundable deposit payable to Ohav Shalom Nursery School must be enclosed with this form to reserve a spot in our PM extended day program.

Drop-in rate: \$9.00/hour. Children will be accepted in the PM extended day program on a drop-in basis, as long as space is available and the Director has approved the request.

Ohav Shalom Nursery School Policies

- A \$300.00 deposit must be enclosed with this form. \$50.00 of this deposit will be applied to administrative fees and is non-refundable. The remainder will be applied to your 2010-2011 tuition.
- An additional \$100 deposit must be enclosed with this form for extended AM registration.
- An additional \$100 deposit must be enclosed with this form for extended PM registration.
 - **Written notification of withdrawal by June 1, 2010- 50% refund of deposits**
 - **Written notification of withdrawal by August 1, 2010 – 25% refund of deposits**
 - **Written notification of withdrawal after August 1, 2010 – no refund of deposits and parents remain responsible for all depository fees**
- \$375 non-member of synagogue fee
- No child will be considered registered for any program without a deposit paid in full.
- If you withdraw your child from our program, it is expected that you will give at least 2 weeks written notice. You are responsible for 2 full weeks of tuition from the date that written notice to withdraw is given, in addition to the deposit paid at the time of registration.
- Changes in your child's schedule will be accommodated as our enrollment allows. All families will be assessed a \$25 fee after their first program change.
- The first tuition payment for the 2010-2011 school year must be made by August 1, 2010

I have read the policies listed above. By signing this form, I am agreeing to the policies as listed. I understand that my child will not be registered without this form being signed and returned to the office.

Signature

Date

I have enclosed: _____ \$300.00 registration deposit

_____ **\$100.00 deposit for extended AM program**

_____ **\$100.00 deposit for extended PM program**

_____ **Total Amount Enclosed**